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| Date | : Sunday, 14 Aug 2022 |
| Time | : 16.00 - 17.30 PM |
| Location | : Google Meeting |

# Attendance

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| Online |
| * Chrestecia (President) |
| * Ashley (VP Media) |
| * Kana (AMS Rep) |
| * Prana (VP Student Life) |
| * Sophy (VP External) |
| * Wendy (VP Admin) |

# Agenda

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| Time | Description |
| 16.00 – 16.10:  16.10 – 17.30: | Housekeeping items  Updates |

# Announcement

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| * FUS Executive Meeting to be changed back to weekly on August 21st |

# Updates

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| Name  Overall | Description   1. UBC Clubs Fair (previously: UBC Clubs Days)  * More info to come * FUS to booth with other undergrad societies  1. The Great Trek: UBC’s construction was put to a halt because of WW1. Students marched from downtown to UBC to protest to start the building process again.  * They put in a time capsule, which was opened and replaced once every 50 years. * What should the Faculty of Forestry or FUS want to put in the time capsule? * Ideas: QR code  1. Elections  * New positions:  1. Possible positions: First-year rep, VP media assistants 2. First-year rep responsibilities: Create events for first years that other students can also join 3. 3+2 program amendment to integrate students better 4. To group with other students during orientation day 5. Might need Chinese-speaking orientation leader 6. Mental Health Ambassador 7. Kozak suggests collecting data from student services 8. VP Media  * FUS website:   1. Add mental health resources that UBC or the Faculty of Forestry provides      1. Email Nicole   2. Contact student services      1. Add [sexual misconduct policy](https://docs.google.com/document/d/1qeFtvaip4PnXH44Yu-l9xsHzejdDysjVkX3D2pVRD_4/edit) on website before the school year starts * Schedule to promote the sexual misconduct policy on our Instagram close to the beginning of the term or before the term starts * Coconut teaser  1. Contact Lydia (Lydia.Braam@ubc.ca) for recommendations on who to interview 2. Possible interviewees: Raun, Rob Kozak 3. Events  * Undercut   To set a friendly vibe for forestry profs with a focus on relationship-building  Invite profs of all years to undercut   * Dividing PICs   Execs check which events they want to be in charge of (put names down for PIC Forestry Week event, Chrestecia will make a general Forestry Week channel & we all create Slack threads for our PIC events, be prepared to schedule meeting with program reps & list out what’s needed to share at the next executive meeting, be prepared to take notes throughout the event planning for a reflection after Forestry Week)  Be mindful of everyone’s advantages and comfort level for the tasks assigned (readjust responsibilities if needed)   * 2 coffee chats   An event where students can reach out to those with more experience to discuss interests, research  One in each semester to review how the programs going  Advertise without mention of professors to make it more chill  Opportunity for students who aren’t comfortable with undercut social setting  Can invite grad students   * Event Planning General Process (discuss and plan with the FUS team to see how budget, schedule & promotion fit, needs to get approved by President) * First FUS Monthly Social: potentially Logger Sports |

# To-Do List

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| Name | Description |
| Everyone | * **Go through #forestry-week on Slack, and Start planning for Forestry Week events** |
| Ashley | * Create Coconut teaser * Update FUS website with mental health resources and sexual misconduct policy * Coordinate with Prana and Sophia, make three admins (Discord) |
| Britany | * Reach out to forestry graduate society and student services or create list of profs and reach out individually * Follow up with sja for monthly dog therapy * Follow up with student services on the grad committee * Coordinate first aid course (November 19 and 20) with Ashley * Create google form and Coordinate with Ashley to get student reps for Quiz bowl |
| Chrestecia | * Follow up with Mary * Set up budgeting plan with Sophia * Reach out to DIRT about potential partnership for volunteering |
| Kana | * Agree on a date for elections |
| Sophia | * Set up budgeting plan |
| Sophy | * Follow up with UBC Social Enterprise club * Reach out to Ashley to arrange and discuss promoting the volunteer event in November * Send email to potential partners for volunteering events |