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| Date | : Monday, 31 Oct 2022 (Happy Halloween!) |
| Time | : 17.00 PM – 19.00 PM |
| Location | : FSC Room 1001+ Google Meeting |

# Attendance

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| 17.00 PM – 19.00 PM |
| In-person | | **Online** | |
| * Chrestecia (President) | | * Kana (AMS Rep.) | |
| * Ashley (VP Media) | | * Rebecca (VP Internal) | |
| * Britany (VP Academic) | | * Tony (Student Senator) | |
| * James (VP Finance) | | * Wendy (VP Admin) | |
| * Prana (VP Student Life) | |  | |
| * Sophia (VP Student Life) | |  | |
| 18.00 PM – 19.00 PM |  | |
| * Colin (WOOD Rep.) | | * Calvin (Laura (BUF Rep.) | |
| * Colin (Greensales Rep.) | | * Laura (BUF Rep.) | |
| * Daniel (FRM Rep.) | |  | |
| * Deconnia (BEST Rep.) | |  | |
| * Isabel (Diversity Rep.) | |  | |
| * June (CIF Liaison) | |  | |
| * Kaska (Grad Committee General Rep.) | |  | |
| * Liam (Tree Farm Manager) | |  | |
| * Mary (Greensales Rep.) | |  | |
| * Natalie (Forest Science Rep.) | |  | |
| * Nicola (Cons Rep.) | |  | |
| * Pierre (ABCFP Rep.) | |  | |
| * Sofya (Student Sustainability Rep.) | |  | |
| * Sophy (VP External) | |  | |

# Agenda

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| Time | Description |
| 17.00 – 17.10: | Housekeeping items |
| 17.10 – 19.00: | Updates |

# Updates

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| Name | Description |
| Overall | 1. Updates    1. President 2. Wellness Week debrief    * + 1. Registration/sign-up sheet        2. Feedback form 3. Exam care packages debrief   500-550 packages distributed (out of 750)   * Ideas:   1. One type of package only but more stuffs in there  2. More food  3. Could give final exam packages again  4. Put the rest under the Christmas tree as a “Christmas gift”   1. Firearm course + salmon run trip debrief    * + 1. Participant survey 2. How can the faculty help with well-being & food insecurity?  * Ideas:   + - 1. Breakfast table (baked goods + fruits). -> honor system       2. Put extra food from events in FUS Lounge       3. Regular weekly a pizza/more lowkey food like oatmeal       4. Gift cards       5. (Food) consistent system instead of/alongside events       6. Vending machine with food with subsidy       7. Collaborate with Tim Hortons (free coffee/discounted leftovers)       8. More options in our vending machines       9. After-hours food       10. Kick Tim Hortons out  1. This week’s events:    * + 1. Student panel with FGSA (Tuesday, 12-2 pm)        2. Townhall Meeting (Tuesday)        3. Ask a forester panel discussion (Thursday)   vi. November event   1. Tacos breakfast 2. Social Night (with games to learn about other programs) 3. What’s next for December?    * + 1. Christmas tree auction        2. Christmas market 4. VP Finance  * Role * Contracts + insurance (More communication is needed for FUS plans and events, and need to have a reimbursement form) * Anti-fraud & corruption statement * Locker (Some students had paid late but still want to keep their lockers, planning to cut the unpaid lockers in weeks) * Thinking of having a finance team * Build the independent contractor agreement, and fill in the form three weeks before the event happen  1. ABCFP Representative 2. Christmas Tree manager  * Updates on reaching out to Patrick Culbert (Needs more update next week) * Inventory * Plot + tree conditions  1. CIF liaison  * Attended CIF October meeting * In the meeting, most UBC grad students know that from forestry * Looking for volunteers  1. Graduation Committee  * Recruiting * Fundraise for the Silver Ring Ceremony with CIF liaisons * In the future will focus on the ceremony planning  1. Diversity Representative  * Updates on reaching out to Forestry’s Diversity Crew * A meeting event going on Nov. 29  1. Green Sales Representative-  * October booth sales * Sticker production * November booth   + 1. Student Sustainability Representative * Sustainability consulting meeting happens every month, which students could present their work in the meeting. |

# To-Do List

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| Name | Description |
| Everyone | * Send approachability statement (Including photos, roles, and responsibilities) to **Wendy** |
| Britany | * Plan for Bring your dog to school event (invitation to faculty + advertise on Instagram, Plan with sja for first aid course) * follow up with student services on coffee chat with profs * RSVP form for grad student panel Christmas market * Sign up form for selling stuff |
| Chrestecia | * Add VPs who are in different caucuses to Slack channel |
| James | * settle locker |
| Prana | * Interfaculty Cup updates |
| Rebecca | * Get rid of the broken fridge * Brainstorm how to refurbish the lounge |
| Sophia | * FUS credit card |
| Sophy | * Great Trek submission |
| Wendy | * Create document summarizing everyone's roles and responsibilities |