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| Date | : Monday, 31 Oct 2022 (Happy Halloween!) |
| Time | : 17.00 PM – 19.00 PM |
| Location | : FSC Room 1001+ Google Meeting |

# Attendance

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| --- |
| 17.00 PM – 19.00 PM |
| In-person | **Online** |
| * Chrestecia (President)
 | * Kana (AMS Rep.)
 |
| * Ashley (VP Media)
 | * Rebecca (VP Internal)
 |
| * Britany (VP Academic)
 | * Tony (Student Senator)
 |
| * James (VP Finance)
 | * Wendy (VP Admin)
 |
| * Prana (VP Student Life)
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| * Sophia (VP Student Life)
 |  |
| 18.00 PM – 19.00 PM |  |
| * Colin (WOOD Rep.)
 | * Calvin (Laura (BUF Rep.)
 |
| * Colin (Greensales Rep.)
 | * Laura (BUF Rep.)
 |
| * Daniel (FRM Rep.)
 |  |
| * Deconnia (BEST Rep.)
 |  |
| * Isabel (Diversity Rep.)
 |  |
| * June (CIF Liaison)
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| * Kaska (Grad Committee General Rep.)
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| * Liam (Tree Farm Manager)
 |  |
| * Mary (Greensales Rep.)
 |  |
| * Natalie (Forest Science Rep.)
 |  |
| * Nicola (Cons Rep.)
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| * Pierre (ABCFP Rep.)
 |  |
| * Sofya (Student Sustainability Rep.)
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| * Sophy (VP External)
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# Agenda

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| Time | Description |
| 17.00 – 17.10: | Housekeeping items |
| 17.10 – 19.00: | Updates |

# Updates

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| --- | --- |
| Name | Description |
| Overall | 1. Updates
	1. President
2. Wellness Week debrief
	* + 1. Registration/sign-up sheet
			2. Feedback form
3. Exam care packages debrief

500-550 packages distributed (out of 750)* Ideas:

1. One type of package only but more stuffs in there2. More food3. Could give final exam packages again4. Put the rest under the Christmas tree as a “Christmas gift”1. Firearm course + salmon run trip debrief
	* + 1. Participant survey
2. How can the faculty help with well-being & food insecurity?
* Ideas:
	+ - 1. Breakfast table (baked goods + fruits). -> honor system
			2. Put extra food from events in FUS Lounge
			3. Regular weekly a pizza/more lowkey food like oatmeal
			4. Gift cards
			5. (Food) consistent system instead of/alongside events
			6. Vending machine with food with subsidy
			7. Collaborate with Tim Hortons (free coffee/discounted leftovers)
			8. More options in our vending machines
			9. After-hours food
			10. Kick Tim Hortons out
1. This week’s events:
	* + 1. Student panel with FGSA (Tuesday, 12-2 pm)
			2. Townhall Meeting (Tuesday)
			3. Ask a forester panel discussion (Thursday)

vi. November event1. Tacos breakfast
2. Social Night (with games to learn about other programs)
3. What’s next for December?
	* + 1. Christmas tree auction
			2. Christmas market
4. VP Finance
* Role
* Contracts + insurance (More communication is needed for FUS plans and events, and need to have a reimbursement form)
* Anti-fraud & corruption statement
* Locker (Some students had paid late but still want to keep their lockers, planning to cut the unpaid lockers in weeks)
* Thinking of having a finance team
* Build the independent contractor agreement, and fill in the form three weeks before the event happen
1. ABCFP Representative
2. Christmas Tree manager
* Updates on reaching out to Patrick Culbert (Needs more update next week)
* Inventory
* Plot + tree conditions
1. CIF liaison
* Attended CIF October meeting
* In the meeting, most UBC grad students know that from forestry
* Looking for volunteers
1. Graduation Committee
* Recruiting
* Fundraise for the Silver Ring Ceremony with CIF liaisons
* In the future will focus on the ceremony planning
1. Diversity Representative
* Updates on reaching out to Forestry’s Diversity Crew
* A meeting event going on Nov. 29
1. Green Sales Representative-
* October booth sales
* Sticker production
* November booth
	+ 1. Student Sustainability Representative
* Sustainability consulting meeting happens every month, which students could present their work in the meeting.
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# To-Do List

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| Name | Description |
| Everyone | * Send approachability statement (Including photos, roles, and responsibilities) to **Wendy**
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| Britany | * Plan for Bring your dog to school event (invitation to faculty + advertise on Instagram, Plan with sja for first aid course)
* follow up with student services on coffee chat with profs
* RSVP form for grad student panel Christmas market
* Sign up form for selling stuff
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| Chrestecia | * Add VPs who are in different caucuses to Slack channel
 |
| James | * settle locker
 |
| Prana | * Interfaculty Cup updates
 |
| Rebecca | * Get rid of the broken fridge
* Brainstorm how to refurbish the lounge
 |
| Sophia | * FUS credit card
 |
| Sophy | * Great Trek submission
 |
| Wendy | * Create document summarizing everyone's roles and responsibilities
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